

Student Assistance Fund – Information Sheet 2012/13

The Student Assistance Fund

As part of an initiative to tackle educational disadvantage, an ESF aided Student Assistance Fund has been made available to CIT by the Department of Education and Science.

Who can apply?

Applicants must be students registered with CIT participating on a third level course of not less than one-year duration leading to an under-graduate or post-graduate qualification. Resources will be targeted at disadvantaged students most in need. Applicants on the Back to Education Allowance for unemployed people, lone parents and people with disabilities will also be considered.

Closing Date

21st September – **renewal students only**

28th September

23rd November

6th February

22nd March

1. **Only students who are Registered** (fees paid or accepted for payment by installments) with the Institute can apply for assistance from the Student Assistance Fund.
2. Applications that are incomplete will be returned to students. Documentation to support the claim must be included with the application e.g. childcare (letter from crèche), travel (bus or tax/insurance/diesel & petrol), rent (letter from landlord or Apt receipts) etc.
3. A committee will consider applications on the basis of application form and evidence provided. Applicants will be notified in writing of the outcome. All applications will be treated confidentially.
4. **Receipts** will be required before each payment if students are successful in their application.
NO RECEIPTS – NO PAYMENT
5. If approved for childcare assistance, only receipts from registered child minders are accepted.

**Important Note: Please ensure that all supporting documentation is included when returning your completed application form.
See application form for a list of required documentation.**

The Student Assistance Fund is funded by the Irish Government and part funded by the European Social Fund under the Human Capital Investment Operational Programme 2007-2013



Ireland's EU Structural Funds
Programmes 2007 - 2013

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EUROPEAN SOCIAL FUND



HEA

Higher Education Authority
An tÚdarás um Ard-Oideachas